



# THE SOCIETY OF RESPIRATORY CARE INDONESIA (RESPINA)

SINCE 1999  
SCIENTIFIC MEETING  
ORGANIZATION 2005

## SECRETARIAT

Apartment Menteng Square  
3<sup>rd</sup> Floor BO 55-56  
Jl. Matraman 30E, Central Jakarta  
INDONESIA

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+62-21-2961 4273-74  
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## EMAIL

info.respina@yahoo.com  
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## HOME PAGE

<http://www.respina.org>

## PILARS



## SUPPORTED BY:



จาก : จาการ์ตา

Jakarta, 10 November 2017

No : 060/Secr/XI/17

Appendix : Terms of Free Paper and Poster

Subject : Free Paper and Poster

ไม่มีการตอบ นอ

ฟรี ค่ากระดาษ และ ไม่เสียค่า

To :

Dean

Faculty of Medicine

คณะแพทยศาสตร์

Burapha University

Burapha University, 169 Long-Had Bangsaen rd. Muang, District Chonburi 20131 Thailand

Dear Colleague,

The Society of Respiratory Care Indonesia (RESPINA) hosts an annual scientific event with the mission of bringing the latest and updated information on respiratory care and as a media of collaborated physicians interested in developing evidence-based scholarship in the field of respiratory care.

We herewith inform that **"The 20<sup>th</sup> International Meeting on Respiratory Care Indonesia (Respina) 2018 will be held on 17 July 2018 – 21 July 2018"** at Shangri-La Hotel Jakarta. One of the scientific sessions at the event is **Free Paper and Poster** sessions.

We expect the participation of the staff, Doctors, Medical Students, Pharmacologists, and Biology Scientist in Faculty of Medicine Burapha University to submit research results in the form of papers from various fields of science which will be presented in **Free Paper** sessions and research results / case report to be presented at **Poster** sessions. The topics are related to: **Caring the Journey of Togetherness that Focused on Respiratory Failure.**

เรียน คณบดีคณะแพทยศาสตร์

๑. เพื่อโปรดทราบและพิจารณา

๒. เพื่อขอแจ้ง

- พิจารณาคำขอเข้าร่วมประชุม
- ดร.ทองมรกต ๒๓๑๐.๑๖๖

นางสาว  
คณบดี

Signature

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Abstract of free paper and poster should be submitted at last on **16 May 2018** to be selected and successful submission will be presenting his/her paper on oral presentation or poster session as following schedule :

#### • Free Paper Sessions

Day/Date : Friday / 20 July 2018  
Time : 15.00 - 16.00 (60 minutes)  
Room : to be confirmed

#### • Poster Sessions

Day/Date : Friday / 20 July 2018  
Time : 15.00 - 16.00 (60 minutes)  
Room : to be confirmed

All selected participants will be exempted from registration fee of Respina 2018 symposium and prize will be awarded to the winners. Attached requirements for participants to submit Free Paper and Poster on Respina 2018.

For further information please contact Respina Secretariat 2018 at [info.respina.indonesia@gmail.com](mailto:info.respina.indonesia@gmail.com) and [info.respina@yahoo.com](mailto:info.respina@yahoo.com) or +6285719335220.

We would be grateful for your kind attention and looking forward for your participation.

Sincerely,

**Wahyuningsih Suharno, M.D.**

President of The Society of Respiratory Care Indonesia (RESPINA)

Copy:

1. Chairperson of the Organizing Committee of Respina 2018
2. Archive







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## CRITERIA FOR POSTER SUBMISSION Respina 2018

### Participants:

1. Doctors, Medical Students, Pharmacologists and Biology Scientist.
2. Poster participants must be registered as "The 20<sup>th</sup> International Meeting on Respiratory Care Indonesia" (Respina) 2018 participants.
3. Deadline registration for poster submission is no later than 10 May 2018.
4. Each poster participants must submit 1 (one) poster abstract from research results or case report in the form of JPEG/PDF format and send it to the Respina 2018 committee via email to both Respina email addresses: info.respina@yahoo.com and info.respina.indonesia@gmail.com before 16 May 2018.
5. If the poster participant is not present at the Poster Session, he/she is considered abstain and will not receive the participation certificate.

### Assessment Criteria:

1. Topic must be related with Respiratory Care theme "Caring the Journey of Togetherness that Focused on *"Respiratory Care and Issues Related to Respiratory Failure"*.
2. Original work from the participant him/herself.
3. Research methodology.
4. Match between the title and the content of the poster.
5. Benefit of the research or the case report.
6. Mastering the content of the poster at the time of the presentation and the discussion session.

### Terms of the Preparation :

#### 1. Abstract

- a. The abstract must be typed and printed in English.
- b. The abstract must be written in minimum 100 words and maximum 250 words.
- c. The abstract must include the title, the writer's names, the institution's name, the background, the material and method, the result and the conclusion.
- d. The title must be typed entirely in uppercase letters, while the author's names are written in lowercase letters and without the degree, and the presenter's name imprinted on the first order
- e. The abstract must be typed with 1 line spacing distance of the MS Word programs and Arial Font with size 10.

- f. The abstract and registration form should be sent by email attachment to both Respina email addresses: info.respina@yahoo.com and info.respina.indonesia@gmail.com.

### 2. Poster:

- a. The poster has not been published previously or included in another scientific competitions.
- b. The poster must be typed and printed in English.
- c. The poster must be in A1 size (59.4 cm x 84.1 cm) and in portrait page orientation.
- d. The poster is no more than 2 images / photos, and 3 tables / graphics.
- e. The Poster consists of:
  - i. Title is written in capital letters and can not use acronym.
  - ii. The author's name and the institution's name are written under the title.
  - iii. The specified author's names are the ones who contributed to :
    1. The conceptualization, analysis, and data interpretation.
    2. The preparation of the article.
    3. The final approval to be published.
 The main author's name/the presenter is written on the first order on the authors' names.
  - iv. The content.
  - v. The reference is written based on Vancouver system with the minimum number of literature references is 10 and the maximum number is 25 literatures.
  - vi. The appendix.
- f. The deadline for the poster submission is no later than 30 May 2018.

### Poster Placement and Presentation:

1. Posters will be placed based on the registration number of the participants.
2. Poster should be submitted at least one day prior to the schedule of presentation time.
3. The participant must be standing next to his/her poster in the Poster Session place and must have the discussion with the jury in English.







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## CRITERIA FOR FREE PAPER SUBMISSION Respina 2018

### Participants :

1. Doctors, Medical Students, Pharmacologists and Biology Scientist.
2. Free Paper participants must be registered as "The 20<sup>th</sup> International Meeting on Respiratory Care Indonesia" (Respina 2018) participants. The submitted free paper is a **result of a research** and not a case report.
3. Deadline registration for free paper submission is no later than 10 May 2018.
4. Submitted abstract should be written in English and will through selection process. The writer of the chosen abstract will be contacted through telephone or email and must submit the **full paper** to Respina 2018.
5. The selected participants must be delivering their presentation in English. Slides should be formatted in MS Powerpoint format (.ppt) in 8-10 slides and should be submitted at least 10 minutes prior to presentation session. Each participant will be given 10 minutes for presentation and 2.5 minutes for discussion session with the judges.
6. If the participant is not present at the discussion session, he/she is considered abstain and will not receive the participation certificate.

### Assessment Criteria :

1. Topic must be related with Respiratory Care theme : **"Caring the Journey of Togetherness that Focused on "Respiratory Care and Issues Related to Respiratory Failure"**.
2. Original work from the participants themselves.
3. Research methodology.
4. Match between the title and the content of the paper.
5. Benefit of the research.
6. Mastering the content of the paper at the time of the presentation and the discussion session.

### Terms of the Preparation :

#### 1. Abstract

- a. The abstract must be typed and printed in English.
- b. The abstract must be written in minimum 100 words and maximum 250 words.
- c. The abstract must include the title, the writer's names, the institution's name, the background, the material and method, the result and the conclusion.
- d. The title must be typed entirely in uppercase letters, while the author's names are written in lowercase letters and without the degree, and the presenter's name imprinted on the first order

- e. The abstract must be typed with 1 line spacing distance of the MS Word programs and Arial font with size 10.
- f. The abstract and registration form should be sent by email attachment to both Respina email addresses: [info.respina@yahoo.com](mailto:info.respina@yahoo.com) and [info.respina.indonesia@gmail.com](mailto:info.respina.indonesia@gmail.com)
- g. The deadline of abstract for free paper presentation is no later than 16 May 2018.

#### 2. Full Paper

- a. Full paper has not been published previously or included in another scientific competitions.
- b. Full paper should be written in English. Typed using MS Word with Arial font, size 10, the line spacing distance of 1.5 on A4 paper and with a distance of 3 cm from the top, bottom, right and left side of the paper edge.
- c. The maximum number pages is 10 pages (including graphics, tables, images, and references).
- d. Full paper consists of :
  - i. Title is written in capital letters and not using acronym.
  - ii. Author's name and institution's name are written under the title
  - iii. Specified author's names are the ones who contributed to :
    1. The conceptualization, analysis, and data interpretation.
    2. The preparation of the article.
    3. The final approval to be published.
  - iv. The main author's name / the presenter is written on the first order on the authors' names.
  - vi. Content consists of background, material and methods, result, and discussion parts.
  - vii. Reference is written based on Vancouver system with the minimum number of literature is 10 and the maximum number is 25 literatures.
  - viii. The appendix.
- e. The full paper should be sent via email attachment to both Respina email addresses : [info.respina@yahoo.com](mailto:info.respina@yahoo.com) and [info.respina.indonesia@gmail.com](mailto:info.respina.indonesia@gmail.com)
- f. The chosen participants must submit their full papers no later than 30 May 2018.

